

BOND REQUISITION FORM

OWNER / PROJECT INFO		
CONTRACTOR NAME:		
OWNER NAME :		
OWNER CONTACT :	CONTACT EMAIL:	
ADDRESS:		
CITY:	PROVINCE:	POSTAL CODE:
PROJECT DESCRIPTION AND LOCATION:		
Contract No.:		
BOND FORM: <input type="checkbox"/> CCDC <input type="checkbox"/> Private Owner <input type="checkbox"/> Federal Government <input type="checkbox"/> Other (specify/attach copy)		
MAINTENANCE PERIOD: <input type="checkbox"/> 12 MONTHS <input type="checkbox"/> 24 MONTHS <input type="checkbox"/> OTHER		
PAYMENT TERM:	HOLDBACK:	%
PENALTIES/LIQUIDATED DAMAGES FOR LATE COMPLETION:		
WORK SUBBED:	PERCENT: %	BONDED: <input type="checkbox"/> No <input type="checkbox"/> Yes
Does the work contain any Design Responsibilities? <input type="checkbox"/> No <input type="checkbox"/> Yes		
If yes, please provide details:		
Hazardous Waste Removal/Environmental Clean Up? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please provide details:		

CURRENT AGGREGATE PROGRAM (include bonded & non-bonded contracts)			
No. of Contracts in Progress:			
A. Costs to Complete including unbonded work: \$		+ B. Total Outstanding Bids: \$	
=			
Total Work on Hand (A+B) = \$			
BID / SURETY'S CONSENT			
BID BOND NUMBER:			
ESTIMATED BID PRICE: \$	Est. Gross Profit:	%	
TENDER DATE:	VALIDITY PERIOD: (30-45-60-90, etc.)	DAYS	
ESTIMATED COMPLETION DATE:			
BID BOND AMOUNT :	%	OR	\$
SURETY'S CONSENT:	Performance:	%	or \$
	Labour & Material:	%	or \$
REQUEST APPROVED BY:	DATE OF APPROVAL:		
PERFORMANCE – LABOUR & MATERIAL – MAINTENANCE			
FINAL BOND NO. :			
CONTRACT PRICE :	INCLUDES HST: <input type="checkbox"/> YES <input type="checkbox"/> NO		
PERFORMANCE BOND: \$	LABOUR & MATERIAL: \$		
CONTRACT DATE:	COMPLETION DATE:		
START DATE:			
OTHER BIDDERS:	2 nd Bidder:	\$	
	3 rd Bidder:	\$	
PREMIUM:	RATE:		
REQUEST APPROVED BY:	DATE OF APPROVAL:		